**Kunal Sood**

[kunal.soodk46@gmail.com](mailto:kunal.soodk46@gmail.com) **RESUME**

+1 214-227-2114

Present location- Richfield MN

------------------------------------------------------------------------------------------------------------------------------------------

**Professional Summary:**

* Professional experienced with 8+ Years as Business System Analyst with high potential and strong knowledge in Retail, Manufacturing and Sales Business Channels with experience in B2B, B2C and Ecommerce portals web application developments.
* Achieved success as a Business System Analyst through these years, providing a well-balanced understanding of business relationships, requirements and technical solutions.
* Extensive experience in analyzing business need, requirements gathering and writing requirements and functional specifications.
* Worked with strong understanding of project lifecycle and SDLC methodologies like, Waterfall, RUP and Agile.
* Expertise in UML (class diagrams, object diagrams, use case diagrams, state diagrams, sequence diagrams, activity diagrams) as a business analysis tool for solution functional design
* Extensive knowledge in the field of RDBMS concepts and Entity Relationship (E-R) diagrams.
* Experienced in using business process models, re-engineering, functionality enhancements, migration to new technology and value-addition of existing business solutions.
* Worked extensively on drools to define the acceptable values for the business rules.
* Worked on the Retail Merchandise Systems (RMS) and Point of Sale & UI system to automate the buying process of consumers.
* Gathered and documented Master Data Management (MDM) application, conversion and integration requirements. Identified bottlenecks and provided recommendations based on Performance result analysis.
* Hands on experience in design and implementation of web services / Integration Architecture
* Experience in conducting Joint Application Development (JAD) sessions with end-users, expert team, development and QA team for project meetings, walkthroughs and customer interviews.
* Design and review of various documents including the Software Requirement Specifications (SRS), Business requirements document (BRD), Use Case Specifications, Functional Specifications (FSD), Systems Design Specification (SDS), Requirement Traceability Matrix (RTM) and testing documents
* Exposure to Client/Server, Web Application, developmental tools and Software development and design.
* Developed SQL queries as part of data analysis and QAT effort
* Assisted Business Stakeholders perform end-to end testing as part of UAT effort.
* Performed as a Scrum Mater and acted as facilitator for various teams to close pending and critical issues.

**Technical:**

SOA, OOAD (OOA/OOD), RUP, UML, SDLC, Agile, Waterfall, QA, BPM, WAP, CVS, TEAMMATE, MS Access, SQL Server, My SQL, PL/SQL, Oracle, DB2, Web sphere, Web Services, SOA, ATG, UNIX, HTML, DHTML, XML Schemas, JAVA, WSDL, MS Office Suite-Excel Macros, Project, Visio, .Net, ATG, Rational- Rational Rose, Cobol, Requisite Pro, Crystal Reports, BO Reports, C, C++, DBeaver 4.3.0,HPALM QC, JIRA,BUGZILLA, SharePoint.

**PROFESSIONAL EXPERIENCE:**

**Client- Cargill Inc., Hopkins, MN Jan 2018 to Present**

**Industry: Retail**

**Role: Business Analyst**

**Responsibilities:**

Worked as a liaison between security Analysts, subject matter experts, management, and IT teams in developing a better understanding of the Business processes. Effectively resolved conflicts in building and agreed upon solution for the proposed system.

* Led inception and elaboration phases of system development in process of iterative development. The system was developed using a component-based architecture enabling maximum reuse.
* Facilitated interview sessions and JAD sessions with Subject matter experts, Counter terrorism specialists and Stakeholders, and identified the needs of the integrated system and categorize them as business and functional.
* Conducted risk analysis to identify risk-centered components that encompassed core functionality of the system and potential risk points to avoid operational errors.
* Modeled functional requirements using use case models to contextualize the system.
* The requirements were leveled at business, system and sub system levels, and requirements were traced to identify missing and/or redundant functionality
* Identified and developed Process flow models and staff assignments.
* Distinguished between different types of users and identified several important human engineering factors and guidelines and incorporated them into the design of a user interface using MS Visio.
* Prepared test plans based on User Requirements Documents (URD) and prepared the test cases for all requirements.
* Worked closely with quality assurance and development teams to clarify and understand the functionality in order to resolve issues and provide feedback.
* Provided guidance to the QA team to develop scenarios for validation and testing.
* Participated in the planning and execution of the User Acceptance Testing effort.
* Resolved issues related to requirements during system testing and UAT.
* Assisted in documenting User Manual.
* Performed defect tracking, documentation and change requests.
* Worked closely with development team in estimating number of development hours to improve budget plans and successful completion of each production push.
* Participated in weekly meetings with management to inform business users of overall project progress.

**Business Systems Analyst for Zimmer Biomet, Warsaw, IN Jan2016 –Nov2017**

Zimmer Biomet has been based in Warsaw, Indiana.  Zimmer Biomet has operations in more than 25 countries around the world and sells products in more than 100 countries. Their global team designs, manufactures and markets effective, innovative solutions that support orthopedic surgeons and clinicians in restoring mobility, alleviating pain and improving the quality of life for patients around the world. Their musculoskeletal technologies and a wide range of related products and services make us valuable partners to healthcare providers in more than 100 countries. Zimmer Biomet maintains world-class scientific facilities and resources and collaborates with leading clinicians and researchers around the world. I did my first project for ZIMMER BIOMET on GBI (Global Business Intelligence), GCMR (Global Compliance Monitoring and Reporting) and currently working on ZUDI (Zimmer User Device Identification) Replacement Project.

**Responsibilities:**

* Worked with various business units to gather business requirements by process of leading JAD sessions.
* Work closely with Business Owners and Stakeholders to outline Business Requirements
* Prepared High Logical Data Models and BRD’s (Business Requirement Documents) supporting documents containing the essential business elements, detailed definitions, and descriptions of the relationships between the actors to analyze and document business data requirements.
* Extracted the Business Requirements from the end users keeping in mind their need for the reporting purpose and prepared Business Requirement Documents (BRD) using Rational RequisitePro.
* Assisted in building a Business Analysis Process Model using Rational Rose and MS Visio.
* Analyzed User Requirement Document, Technical Requirement Specification and Functional Requirement Specification (FRS).
* Performed extensive Requirement analysis and developed use cases and workflows. Interacted with other Business Analysts for designing and development of Use Cases and Test Plans.
* Examined Order Management System (OMS) to ensure compliances with upgrade requirements, and generated documents for the workflow of exiting system and desired system and performed gap analysis.
* Performed Data Migration for legacy ZIMMER and legacy BIOMET from SQL and Netezza tables to Teradata, and Data Mapping for easy and faster access to information. Also did Data Migration for Business Users to do Reporting for all ERP’s and small source systems which are part of ZIMMER BIOMET across the globe as part of Global Business Intelligence (GBI).
* Hands on and knowledge about data integration experience across SAP ECC modules and other interfacing business applications.
* Worked on SAP NET WEAVER for viewing Data and pulling Data into spread sheets for validation purpose with Business Users. Closely worked with BW (Business Warehouse) team.
* Review requirements and understand technical recommendations and constraints, and develop comprehensive and accurate functional specifications; Data Mapping, and process flows.
* Create Mapping documents, ETL technical specifications and various documents related to data migration.
* Collected business requirements to set rules for proper data transfer from Data Source to Data Target in Data Mapping. Reviewed and analyzed data from various sources.
* Created mock up diagrams using MS VISIO and provided the screenshots replicating the changes to the User Interface (UI) as per the requirements.
* Worked on Labeling and Regulatory systems for submitting the data to FDA through HL7 submissions.
* Assisted the PM in performing Risk Assessment, Management and Mitigation.
* Resolved issues rose by ETL, BW (Business Warehouse) and testing teams while development and testing phase of the project.
* Extensively used HPALM QC (HP Application Lifecycle Management Quality center) for defect management, reporting and requirements traceability.
* Performed Testing using HPALM QC and collected Evidences from MDM Database using DBeaver4.3.0 and through UDI UI for CSV (Computer System Validation) Team.
* Worked extensively with the QA team for designing Test Plan and Test Cases for the User Acceptance Testing (UAT). Did support for test preparation of the integration (unit test; SIT; Regression Testing; performance test) in collaboration with the Testing Team managing customer expectations.
* Verified the Business Scenarios on new builds to allow extended testing by the QA team.
* Negotiated with various cross functional teams in order to establish comprehensive business and functional.
* Used Teradata as a Source and a Target for few mappings. Worked with Teradata loaders within Workflow manager to configure Fast Load and MultiLoad sessions.
* Writing complex SQL Queries to test the Data Stage ETL process.
* Involved myself in Data modeling, Data Mining/Data Warehouse processes.
* Managed product Master Data Management (MDM) changes to support the standardization of downstream processes and the migration of multiple enterprise resource planning (ERP) instances to a single global instance.
* Used DBeaver4.3.0 for QA Testing and also providing extracts from source systems to UDI Team for missing Items analysis and also for certain attributes/objects.
* Worked on UDI UI for QA Testing for collecting evidences, providing it to CSV (Computer System Validation) Team and also resolving the Bugs after fixes for Users.
* Assigned tasks among development team monitored and for tracking progress of project following Agile methodology
* Achieved success with using guidelines and artifacts of the Agile Process to strategize the Implementation in different sprints of the Software Development Life Cycle.
* Led development and documentation of data governance policy and procedures as well as Stewardship
* Performed User Acceptance Testing (UAT) for various web based and database related applications

**Business Analyst for LaZBoy, World HQ, Monroe, MI April 2015 - Dec 2015**

Over the subsequent decades, LaZboy product line has grown to include a myriad of pieces and styles, and brand name has become highly recognized across the country and around the globe for their unique style of furniture. But throughout the history, one fact has remained constant: The La-Z-Boy brand name is synonymous with comfort and quality.

**Responsibilities:**

* Interacted with various cross functional teams in order to establish comprehensive business and functional.
* Analyzed the complete Supply Chain, from receiving an order in OMS (Order Management System) and complete processing till final delivery to customer.
* Created Functional Requirements Document (FRDs), Functional Specifications Document (FSDs) and Traceability Matrices for application development.
* Involved in the stack sessions, and met with all stake holders to understand, articulate, and document the requirements.
* Prepared High Logical Data Models and BRD’s (Business Requirement Documents) supporting documents containing the essential business elements, detailed definitions, and descriptions of the relationships between the actors to analyze and document business data requirements.
* Assisting with the business case, Planning and monitoring, Requirements analysis, Requirements management and communication
* Created Business Flow diagrams using MS VISIO as per the requirements.
* Designing Excels Sheets and FDD for all modules
* Used requirements to drive the design or review of test cases , process change requests , and manage project’s scope, acceptance, installation and deployment
* Worked with the onsite and offshore BA, QA and ESB Development teams to review functional and technical specifications. Responsible for reviewing and signing off the Test Specifications.
* Served as a Business Liaison between the Business Users and the Developers helping them in understanding the Functional behavior of the Internal Systems.
* Kept a track of all QAT and UAT bugs/defects and helped the testers to resolve the issues and made a report of all the defects which were resolved using BUGZILLA Testing tool.
* Facilitated Partner integration testing through triaging and routing the defects on a daily basis.
* Coordinated with the testing team while Smoke Testing at the time of deployment.
* Authored progress and completion reports which were then submitted to project management on a weekly basis in MS project.

**Ficke and Associates, NJ Oct 2014 - Mar 2015**

**IT & Accounts Manager**

Ficke &Associates, Inc. is an Insurance Agency, providing insurance products and services in the field of Commercial property, Commercial Casualty, Life and Health.

**Responsibilities:**

* Prepare accounting statements, cash flows and projections, ratios analysis, compilation
* And review reports using manual or computer based system
* Process monthly ledgers using multiple software packages
* Audit clients records, analyze variance and determine its reasons
* Prepare fixed assets depreciation schedules and assist in tax compliance and tax research for Federal, State and local tax issues
* Assist to prepare payroll tax, individual and corporate tax return and unemployment insurance claim reports
* Review accounting systems for efficiency and use of accepted accounting procedures
* Assist to review financial operations to make best-practices recommendations
* Helping Offshore Team on working with Accounting software
* Prepared PowerPoint presentations/decks to make clients and individuals understand how the particular Insurance product helps
* Forecasted losses and earnings using quantitative/qualitative analyses to a high degree of accuracy, allowing the company to intelligently manage and invest resources
* Adhered to departmental controls and regulations maintain ethical conduct at all times
* Analyze, examined, and interpreted records and reconciled reports and financial data
* Hands on accounting tools as QuickBooks Online and Fresh books.

**Precision Fasteners Corporation, Ahmedabad, India June 2009 - Dec 2013**

**Product Manager**

Precision Fasteners Corporation is a professionally managed business entity comprising of a team of professionals from different fields and expertise. They are Pioneers in High Tensile Fasteners and have diversified business in the fields of manufacturing and bulk supplier of Bolts, Nuts, Fasteners, studs, Allen bolts, square bolts, metal nuts, stainless steel fasteners, duplex fasteners, hexagonal bolts, and aluminum fasteners. Deals majorly with Central, State and Semi government organizations.

**Responsibilities:**

* Prepared High Logical Data Models and BRD’s (Business Requirement Documents) supporting documents containing the essential business elements, detailed definitions, and descriptions of the relationships between the actors to analyze and document business data requirements
* Drive requirements gathering sessions with client team members to understand and document client requirements, Assisting with the Business Case, Planning and Monitoring
* Guide the technical team members in understanding the business requirements. Acted as a Subject Matter Expert (SME) on many occasions to explain in brief to the business users.
* Used the guidelines and artifacts of the Agile Process to strategize the Implementation in different sprints of the Software Development Life Cycle.
* Worked extensively with MS Excel and MS access. Created mock up diagrams using MS VISIO and provided the screenshots replicating the changes to the User Interface (UI) as per the requirements
* Work closely with client technical leads, business leads and analysts to understand and document the current state of the data architecture, business and technical goals
* Create, present and get sign-offs for business and functional requirement documents
* Helped and involved in creating the test strategy and test cases, data creation to perform SIT (System Integration Testing) & UAT (User Acceptance Testing) which will cover entire requirements.
* Worked with expertise on Bugzilla & HPALM QC tools for logging Bugs/Defects for testing purposes. Helped with testing and logging defects, highlight issues and challenges and propose creative solutions to the project team to ensure high quality and timely release.
* Work with stakeholders across the business to deliver user stories, functional specifications conceptual function models, conceptual data models, to a high quality suitable to support the development process
* Support business users to make sure smooth transition from development activities into production by providing product knowledge during training, UAT go live activities

**Education:**

Bachelors in Commerce (Gujarat University, 2003)

Masters in Commerce (Gujarat University, 2005)

Higher Diploma in Information Technology (HDIT) (Gujarat University, 2008)

Executive Diploma Programmed (EDP) in Finance (Nirma University, 2006)

Diploma in NIIT (DNIIT) (2000-2002)